Suellen Murray Educational Bursary

This Suellen Murray Education Bursary was established to support new educational projects relevant to the Halifax Public Gardens.

For 2024, the bursary is valued at $1,500.

Who Can Apply?

- Interested scholars and amateur enthusiasts of the Halifax Public Gardens
- Professional or student gardeners/horticulturists; others working/studying in related fields
- Writers, historians, educators or students working/studying in related fields or disciplines
- Practitioners from the arts/artistic community
- Others with a proposal which fits the overall intent of the bursary

What Types of Projects/Activities are Eligible?

- Projects which show originality and creativity with a clear relevance to the Public Gardens and that are keeping with the Victorian heritage of the Public Gardens (the Gardens cannot be altered in any way)
- Study tours, conference presentation/participation, voluntary work placements
- Participation in skills development workshops, trainee programs, mentorship activities
- Research, writing, publication of materials with a clear relevance and benefit to the Gardens
- Other forms of activities which fit the overall intent of the bursary
- Please note: this bursary is not intended to fund currently existing projects, but to encourage and support new ideas, projects and scholarship

How Do I Apply?

Please submit a completed application form with all supporting documentation (see "Bursary Application Checklist" and "Bursary Application Form" below) in one single PDF file by **April 30, 2024**.

Applications must be submitted electronically to *secretary@halifaxpublicgardens.ca* with the subject line "2024 Bursary Application from (your name)".

Bursary Application Checklist

1. Completed Bursary Application Form with all sections fully covered and all relevant details provided
2. Written confirmation of work placement, if applicable
3. Written confirmation of invitations or meetings arranged with experts or other individuals as part of your project, if applicable
4. Conference/Guided Tour program, if applicable
5. Any other relevant information/documentation related to the project

Questions about the application process may be submitted to *secretary@halifaxpublicgardens.ca*.

Selection Process

- All submissions will be reviewed, and a final decision made by the Bursary Committee and the Murray family.
- All applicants will be notified by May 15, 2024. The successful applicant will be publicly announced.
- The recipient will submit a final report to the Bursary Committee, including bibliography and research, on or before March 31, 2025.

Bursary Application Form

1. Personal Information
Name:
Complete Address:
Contact Information (telephone and email):

2. Project Details
Title:
Duration (start and end dates):
Description/Abstract (500 words or less) including:
   a) How this project is relevant to the Halifax Public Gardens
   b) What you will achieve and how you will do this
   c) How you will share the knowledge and experience gained from this project

3. Budget
   a) Please provide a budget for how the bursary will be spent
   b) If this bursary will not cover all project costs, please provide details of other funding

4. Current Resume or CV

5. Two References, including
   a) Names
   b) Contact information (telephone and email address)
   c) Job title and/or relationship to you

Please note: Members of the Bursary Committee may not act as a reference

6. Declaration (please include this Declaration in your proposal).
- I confirm that all the information provided is true and accurate
- I agree to produce a final report upon completion of the project for use and/or publication by The Friends of the Public Gardens by March 31, 2025
- I agree to provide a presentation of the final report in a manner agreeable to The Friends of the Public Gardens
- I will acknowledge The Friends of the Public Gardens in any publication or presentation using the material from this project

Signature: _____   Date: _____